



# THE INSTITUTION OF SURVEYORS

'SARVEKSHAN JYOTI'  
B-15/7, QUTAB INSTITUTIONAL AREA  
NEW MEHRAULI ROAD, NEW DELHI – 110016  
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Affix  
Photograph

## Application for Enrolment as Associate Member / Member / Fellow

(Please read Notes on Page 3 before filling this Form)

1. (Full Name in Block Letters) : .....  
 (Address for Correspondence): .....  
 .....  
 (Permanent Address): .....  
 .....  
 Email ID: .....  
 Mobile Number: .....  
 Tel. No: .....

HAVING read the Memorandum of Association and Bye-laws of the Institution of Surveyors (thereinafter referred to as the Institution) desire.

(a) to be enrolled as ASSOCIATE MEMBER / MEMBER / FELLOW of the Institution.

(b) to be transferred from ASSOCIATE MEMBER (AM NO.....) to MEMBER

From MEMBER(M. NO.....) to FELLOW

In Land Surveying [Sub-Div. I (a)] / Hydrographic Surveying [Sub-Div. I (b)] / Cadastral Surveying [Sub-Div. I (c)] / Mine Surveying [Sub-Div. I (d)] / Building and Quantity Surveying [Sub-Div. II] / Valuation Surveying [Sub-Div. III].

3. My particulars are as follows::

(a) Date of Birth.....(in words).....  
 .....

(b) Educational and technical qualification (Attach Attested copies of Degrees, Diploma etc. by Gaztted Officer / Notary Public)

Examinations Passed	University/Institution Board etc.	Year	Subjects Taken
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

4. A brief statement of my attainments in the profession as a Surveyors is given on page 2.

5. I enclose herewith Demand Draft No .....Dated.....  
 For Rs. ....drawn on.....Bank.....Place

Signature of Applicant

Date.....

**Brief Statement of Attainments in the profession as a surveyor**

(The Statement should give exact dates & Documentary should be attached, where applicable)

Signature of applicant

**Declaration**

6. I, the undersigned, being proposed for enrolment as Associate Member/Member/fellow of the Institution, to hereby agree, that in the event of my Admission and subsequent transfer, if any, from one class of Corporate Membership to another, I shall be governed by the Memorandum of association and Bye-Laws of the Institution as now exist accept as final and binding the decisions of the institution in all matters dealt with by it in accordance with the Memorandum of the Association and Bye-Laws afore-referred. I accept responsibility for the accuracy of the particulars contained in the application with regard to my qualification and attainments in the profession as a Surveyor and agree that, if I am admitted, the validity of my admission shall depend upon the accuracy of such particulars, I also undertake to abide by the Code of professional Conduct that may be framed by the council of the institution, from time to time. I, the undersigned, further agree that I shall signify in writing to the Hon, Secretary when I am desirous of ceasing to be a Corporate Member of the Institution and that I shall, after payment of all arrears due from me, be freed from my obligation and that I shall return my diploma forthwith.

I, the undersigned also agree that at no time ceasing to be a Corporate Member of the Institution, I shall use or permit to be used in conjunction with my name or name of any Firm or Undertaking with which I may, at any time, be associated, any designation or expression whatever denoting or suggesting Corporate Membership or connection with the Institution or referring in any way to my past Corporate Membership of the Institution.

IN WITNESS WHERE OF I have affixed below my hand, this.....  
Day of.....20.....

Signature of applicant

7. From personal Knowledge of the applicant consideration of this qualification and attainments in the profession as a Surveyor, I, the undersigned, purpose.....as a suitable person for Admission as ASSOCIATE MEMBER/MEMBER/FELLOW.....  
 Transfer from ASSOCIATE MEMBER/MEMBER to MEMBER/FELLOW of the institution bye-law.....(See Note 'c' below)

(Signature of Proposer)  
 F/M No.....

Name.....  
 Address.....  
 .....

Date.....

8. We, the undersigned recommend Admission / Transfer as proposed above (See Note 'c' below):

	<u>No</u>	<u>Name</u>	<u>Address</u>	<u>Signature</u>
@ F/M.....	.....	.....	.....	.....
@F/M.....	.....	.....	.....	.....

- Notes :
- (a) Delete whatever is not applicable.
  - (b) Refer to bye-laws with regard to eligibility for Admission as a Corporate Member or for Transfer from one class of Corporate Membership to another, before submission of this application to the institution.
  - (c) Refer to items 7 and 8 above. delete whatever is not applicable.
  - (I) Application for admission as a Corporate Member or for transfer from one class of Corporate Membership to another must be proposed by a Corporate Member of the same Sub-Division to which the applicant desires to be attached.
  - (II) Application for admission as Fellow or for transfer from Associate Member/Member to Fellow, should be proposed by a fellow and recommended by to Fellows.
  - (III) Application for admission as Member for transfer from Associate Member to Member should be proposed by a Fellow or Member and recommended by two Fellows or Members provided, at least one of the foregoing should be a Fellow.
  - (IV) Application for admission as an Associate Member should be proposed. By a Fellow or Member and recommended by two Fellow or Members.
  - (d) Admission Fee and Lifetime Corporate Member Fee (As applicable and subject to revised from time to time, as required ) may be confirmed from the Institution.

A person applying for transfer from one class of Corporate Membership to another need pay admission fee equal to the difference between the old & new classes of Membership.

- (f) Admission as a Member/Fellow under Bye-Laws 6(a)/6(b)-eminence in the profession or in an allied field-requires.
- (g) The Council of the Institution Surveyors does not undertake to state the reasons for any decision they may come to, with reference to this application for Admission as a Corporate Member/Transfer from one class of corporate Membership to another. If this application is rejected by the council, the amount remitted by the applicant will be refunded.

**OFFICE NOTE**

Application Sub-Committee  
Sub-Division.....

Registrar

Admission as ASSOCIATE MEMBER/MEMBER/FELLOW  
Transfer from ASSOCIATE MEMBER/MEMBER to MEMBER/FELLOW  
In Sub-division.....Recommended under bye-law.....and/or Guidelines  
Not Recommended

Registrar

Convener

Member

**FOR USE BY THE INSTITUTION SECRETARIAT**

Initials of Hon. Secy.

- |     |   |     |       |
|-----|---|-----|-------|
| 1.  | Application received on   |     |       |
| 2.  | Amount received along with the application.                     |     |       |
|     | Admission Fee   | Rs. |       |
|     | Life Membership Fee   | Rs. | ..... |
|     | Transfer Fee  | Rs. |       |
| 3.  | Ack. Sent on  |     | ..... |
| 4.  | Preliminary Scrutiny of<br>Application made on                  |     | ..... |
| 5.  | Application forward to the<br>Application Sub-Committee on      |     | ..... |
| 6.  | Recommendation of the Applications<br>Sub-Committee received on |     | ..... |
| 7.  | Decision of the Council taken on                                |     | ..... |
| 8.  | Decision communicated to the<br>Applicant on                    |     | ..... |
| 9.  | Diploma sent to the<br>Application on                           |     | ..... |
| 10. | Any other remarks   |     | ..... |